

The Mill Hill School Foundation

**Walker House, Millers Close, The Ridgeway, Mill Hill,
London NW7 1AQ**

**Mill Hill School
Belmont, Mill Hill Preparatory School
Grimsdell, Mill Hill Pre-Preparatory School**

Policy on Smoking

**Independent Co-educational Day School for Pupils aged 3 to 18
years and Boarding School for Pupils aged 13 to 18 years**

Effective September 2010

The Mill Hill School Foundation

Policy on Smoking

1. Statement

The Mill Hill School Foundation (the 'Foundation') recognises the risks to health from smoking and passive smoking and their legal duty under the Health Act 2006.

This policy relates to the smoking of tobacco by pupils, staff and visitors and applies to all pupils, staff and visitors (including contractors).

Smoking refers to the possession, use and sale of tobacco in all its forms, such as cigarettes, and its related paraphernalia, such as pipes, lighters etc.

2. Aims

- to promote a healthy and clean working environment and concern for others.
- to operate a NO SMOKING Policy within any of the Foundation's offices and academic or sporting buildings and vehicles.

3. No Smoking Signs

To inform employees, visitors and pupils, No Smoking signs are displayed throughout the Foundation site in accordance with the requirements of the Health Act 2006.

4. Employees

It is the duty of Foundation employees to comply with the smokefree legislation under the Health Act 2006 and the Foundation's No Smoking Policy.

Failure of an employee to comply with this No Smoking Policy when at work or for any other purpose at the Foundation will be dealt with under the Foundation's Disciplinary Procedure.

5. Pupils

No pupil may smoke on the Foundation site, bring cigarettes onto the Foundation site, smoke during his/her journey to and from School, smoke on a School trip nor supply cigarettes to other pupils or Foundation employees or visitors. Failure of a pupil to comply with this No Smoking Policy must expect to receive an appropriate sanction in accordance with their School's Expectations and Standards, Behaviour or other relevant Policy.

A pupil who is not smoking/does not smoke but is present with another pupil who is smoking, may also receive an appropriate sanction.

The sanction imposed will be considered on an individual basis and will take account of the nature and seriousness of the particular situation.

5. Visitors

The Foundation expects all visitors comply with the smokefree legislation under the Health Act 2006 and the Foundation's No Smoking Policy.

Visitors are made aware of the Foundation's No Smoking Policy through the display of No Smoking signs.

A visitor to the Foundation who is observed smoking should be advised of the Foundation's No Smoking Policy. A visitor to the Foundation who refuses to stop smoking when reasonably requested to do so, should be requested to leave the Foundation site and the situation dealt with in accordance with the Foundation Incidents Policy.

Last review: September 2010