



Mill Hill

Instilling values, inspiring minds
Grimsdell | Belmont | Mill Hill School | Mill Hill International

Mill Hill School

Mill Hill School | For pupils aged 13 to 18



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SOCS co-curricular Activity Sign-Up



- > Login to the SOCS co-curricular system by clicking on the following link and entering your username and password:
- > <https://www.socscms.com/socs/login.asp>
- > Search for 'Mill Hill & Belmont School'
- > Your **username** is your school email address.
- > As a **new pupil** the **password** is millhillclubs (as an **existing pupil** you may have already changed this)

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- > *New Pupils will be required to update your password:*
- > When you are logged in, your first task is to change your password. To do this click on **Settings** (You may not need to do this as a previous user)
- > Update your password on the **My Details & Settings** page - see the screenshot on the following slide.

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The screenshot displays a user interface for SOCS. On the left is a dark sidebar menu with the following items: "Menu", "My Calendar", "Activities", "Settings", and "Powered by SOCS". A red arrow points to the "Settings" option. The main content area is titled "My Details & Settings" and contains the following fields and options:

- Name: [input field]
- Year: [input field]
- Email: [input field]
- To reset your password, enter a new password below (A-Z, a-z, 0-9 only) min length: 6 characters
- New Password: [input field]
- Confirm New Password: [input field]
- Save New Password [button]
- Cancel [button]
- Logout [button]

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- > The next step is to click on **Activities** to select your clubs and activities.
- > There are currently categories for Sport, Music and Academic.
- > Click on the **ADD** button next to the club (you can also view the events, timings here)

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A screenshot of a web application interface for SOCS. On the left is a dark sidebar menu with the following items: "Menu", "My Calendar", "Activities", "Settings", and "Powered by SOCS". A red arrow points from the "Activities" menu item to the main content area. The main content area has a header with a plus sign and the text "Awards", and a sub-header with a minus sign and the text "Creatives". Below this, there are three activity listings. The first listing is "Art GCSE- Thurs 2:20" with an "ADD" button to its right. A red arrow points from this "ADD" button to the right. The second listing is "Art GCSE- Tues 4:30" with an "ADD" button to its right. The third listing is "Art scholars Mon 6pm" with an "ADD" button to its right. Each listing includes details such as "Events: View Events", "Year Groups: 10,11", "Gender: M/F", "Notes: Art GCSE candidates must have one session per week.", and "Staff: JLAH".

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- > The club/games session will then appear on your individual calendars (and any changes to the club will be automatically updated in the calendar view)

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A screenshot of a web application interface for SOCS. On the left is a dark sidebar menu with options: "Menu", "My Calendar" (highlighted with a red arrow), "Activities", "Settings", and "Powered by SOCS". The main content area has a top navigation bar with icons for "Single Event", "Recurring Event", "Note", and "Reminder". Below this is a date navigation section showing "View week of:" with "20 Jun 2016" selected, and buttons for "PREV WK", "NEXT WK", and "THIS WEEK". A view selector at the bottom of this section shows "List" and "Grid" (selected). The main calendar grid displays events for the week of June 20-26, 2016. Events include "U14 Games" on Monday, Tuesday, Thursday, and Friday, and "Self Defence" on Thursday. Each event card shows the time and a "see lists" link.

Mon 20 Jun	Today: Tue 21 Jun	Wed 22 Jun	Thu 23 Jun	Fri 24 Jun	Sat 25 Jun	Sun 26 Jun
CO-CURRICULAR 14:15-16:00 U14 Games- Mon 2:15 see lists	CO-CURRICULAR 14:20-15:20 Table tennis- Tues 2:20 Powell Dining Room		CO-CURRICULAR 14:20-16:00 U14 Games- Thurs 2:20 see lists	CO-CURRICULAR 14:20-16:00 U14 Games- Fri 2:20 see lists		
			CO-CURRICULAR 16:30-17:30 Self Defence Thurs 4:30 IBC			

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The screenshot shows a calendar interface with a dark sidebar on the left containing a menu with options: My Calendar, Activities, Settings, Calendar Sync, and Powered by SOCS. The main area displays a weekly grid for the week of 13 Nov 2017. The grid is organized by day and time slots. Activities are listed with their names, times, and locations. Some activities are marked as 'ACADEMIC TIMETABLE' (blue) or 'CO-CURRICULAR' (orange). A 'Sports Fixture' for '3rd XV vs Haileybury' is shown on Saturday. The interface includes navigation buttons for 'PREV WK', 'NEXT WK', and 'THIS WEEK', as well as icons for 'Single Event', 'Recurring Event', 'Note', and 'Reminder'.

Mon 13 Nov	Tue 14 Nov	Wed 15 Nov	Thu 16 Nov	Fri 17 Nov	Sat 18 Nov	Sun 19 Nov
Psychology P1: 09:00-09:40 Room 24 (FM 33) - Hamilton Building	Biology P3: 10:30-11:10 Biology Lab 1 - Science Centre	Political Understanding P1: 09:00-09:40 Room 201 - Henry Dawes Centre	Chemistry P1: 09:00-09:40 Chemistry Lab 3 - Science Centre	Psychology P1: 09:00-09:40 Room 25 (FM 34) - Hamilton Building	Sports Fixture 14:30 Rugby Union 3rd XV vs Haileybury	
Psychology P2: 09:45-10:25 Room 24 (FM 33) - Hamilton Building	Chemistry P4: 11:35-12:15 Chemistry Lab 2 - Science Centre	Psychology P2: 09:45-10:25 Room 25 (FM 34) - Hamilton Building	Biology P2: 09:45-10:25 Biology Lab 4 - Science Centre	Biology P2: 09:45-10:25 Biology Lab 1 - Science Centre		
Biology P4: 11:35-12:15 Biology Lab 4 - Science Centre	Chemistry P3: 12:20-13:00 Chemistry Lab 2 - Science Centre	Psychology P3: 10:30-11:10 Room 25 (FM 34) - Hamilton Building	Psychology P3: 10:30-11:10 Room 25 (FM 34) - Hamilton Building	Biology P3: 10:30-11:10 Biology Lab 4 - Science Centre		
Biology P5: 12:20-13:00 Biology Lab 4 - Science Centre	Rugby - Sixth Form - Game 2 14:00-15:30 Main Fields	Core Maths P5: 12:20-13:00 Room 14 - Hamilton Building	Rugby - Sixth Form - Game 2 14:00-15:30 Main Fields	Chemistry P4: 11:35-12:15 Chemistry Lab 3 - Science Centre		
Chemistry P6: 14:00-14:40 Chemistry Lab 2 - Science Centre	CSU placement (Tue) 16:00-17:00 Various	Chemistry P6: 14:00-14:40 Chemistry Lab 3 - Science Centre	RN - L6 15:55-17:10 Bursar's walk by Chapel	Chemistry P5: 12:20-13:00 Chemistry Lab 3 - Science Centre		
Chemistry P7: 14:45-15:25 Chemistry Lab 2 - Science Centre		Biology P7: 14:45-15:25 Biology Lab 1 - Science Centre		Political Understanding P6: 14:00-14:40 Room 18 (FM 19) - Hamilton Building		

Key Points.....



- > Online sign up on Socs will be open for all pupils from 7.00pm Friday 5th March and will remain open for the rest of this term.
- > Many of you will already be pre-selected for activities – you will see this from your calendars so no action will be required.