

The Mill Hill School Foundation

**Walker House, Millers Close, The Ridgeway, Mill Hill, London
NW7 1AQ**

**Mill Hill School
Belmont, Mill Hill Preparatory School
Grimsdell, Mill Hill Pre-Preparatory School**

Policy on Alcohol

**Independent Co-educational Day School for Pupils aged 3 to 18 years
and Boarding School for Pupils aged 13 to 18 years**

Effective November 2013

The Mill Hill School Foundation

Policy on Alcohol

1. Statement

The Mill Hill School Foundation (the 'Foundation') recognises its duty of care to its pupils from the risks to health and social issues that may arise from abuse and misuse of alcohol by pupils.

This policy applies to all pupils, employees (whether part-time or full time and including volunteers) and visitors (including parents and contractors) and relates to the provision, purchase and consumption of alcohol by pupils, staff and visitors.

2. Aims

- in accordance with the Foundation's duty of care to its pupils to promote health education, social awareness, concern for others and good standards of behaviour.
- in accordance with the Foundation Policy to Safeguard and Promote the Welfare of Children who are Pupils at the School, to promote a safe and secure environment by taking all reasonable measures to safeguard and promote the welfare of each pupil in its care and expects all staff and volunteers to share this commitment.
- to have regard for statutory legislation governing the provision, purchase and consumption of alcohol by children and young persons, the requirements of Health and Safety, Food Safety and Alcohol Licensing.
- to ensure good management of the Foundation's facilities.
- to inform Governors, staff, and parents of pupils of the circumstances where a pupil may consume alcohol when under the care of the Foundation.

3. Employees

No employee may supply or cause to supply or provide a pupil with alcohol without the permission of the Head or Deputy Head.

Employees are expected to convey by action, word and deed that they do not in any way encourage or condone the abuse or misuse of alcohol.

Failure of an employee to comply with this Policy when at work or for any other purpose at the Foundation will be dealt with under the Foundation's Disciplinary Procedure.

An employee who becomes aware or suspects a pupil may have consumed alcohol without permission of a member of the Teaching Staff and when under the care of the School must report this matter immediately to a member of the School's Senior Management Team in accordance with the School's duty of care.

4. Pupils

No pupil may purchase alcohol, bring alcohol onto the Foundation site, supply or cause to supply other pupils with alcohol or arrive at a School function having clearly consumed alcohol.

Alcohol may only be consumed by Sixth Form pupils at a School event or when on a School trip in the following specific circumstances: when eating a formal table meal (with knives and forks) under staff supervision where specific permission has been given for a limited consumption (no more than two standard glasses of wine (125 ml) or one pint of beer). Pupils may not, under any circumstances, whilst at School, in the care of the School or in School uniform, consume spirits.

Failure of a pupil to comply with this Alcohol Policy must expect to receive an appropriate sanction in accordance with their School's Expectations and Standards, Behaviour or other relevant Policy.

A pupil who is present with another pupil who is in contravention of this Alcohol Policy, may also receive an appropriate sanction.

The sanction imposed will be considered on an individual basis and will take account of the nature and seriousness of the particular situation.

The Head may authorise any member of the teaching staff and also other staff (or volunteers) who have control or charge of pupils to purchase and provide alcohol for consumption by pupil/s, such as on a School trip or at a School event.

Public Houses ('Pubs') and other Licensed Premises for the sale and/or consumption of alcohol are out of bounds to pupils when under the Foundation's care and control, including during his/her journey to and from School.

Public Houses ('Pubs') and other Licensed Premises for the sale and/or consumption of alcohol are out of bounds to pupils when on a School trip unless with the specific authorisation of a member of the teaching staff or other staff (including volunteers) who have the control or charge of pupils on that School trip.

The Three Hammers pub is out of bounds to all pupils throughout the School term.

Pupils will be made aware of the dangers to health, the family, school and community of the abuse and misuse of alcohol.

5. Visitors (including Parents and Contractors)

No visitor may supply or cause to supply or provide a pupil with alcohol without the permission of the Head or Deputy Head.

Visitors are expected to convey by action, word and deed that they do not in any way encourage or condone the abuse or misuse of alcohol.

A visitor who becomes aware or suspects a pupil may have consumed alcohol without permission of a member of the Teaching Staff and when under the care of the School should report this matter immediately to a member of the School's Senior Management Team in accordance with the School's duty of care.

Visitors are expected to be moderate in their personal consumption of alcohol when in the presence of children at the School or in the presence of pupils when in the care of the School.

Last review: November 2013