

Mill Hill School
What to do when you get your GCSE Results

1. The GCSE results will be published on **THURSDAY 25th August**. Results can be collected from the School Office from around 8.30am up to 3.00pm. Results will only be given out to you or your parent/guardian and not to any other person. Results won't be given out over the telephone. Any results not collected by 3.00pm will be posted first class; it is therefore important that the School Office has your correct address.
2. The School Office will post results to the address to which your reports are normally sent. If you are going to be somewhere else, you **MUST** let them have a self-addressed stamped envelope **BEFORE THE END OF THE SUMMER TERM**.
3. You will be aware that the basic minimum requirement for entry to Mill Hill's Sixth Form in September 2016 is 2 A and 3 B grades at GCSE plus minimum C grades in GCSE English Language or Literature and in Mathematics (these last two grades can form part of the overall grade requirement). You will also need to meet the entrance requirements for the individual subjects as set out at the back of the Lower Sixth curriculum guide, 'Into the Sixth Form'. This guide (which is on the MHS web site) also gives subject details as well as entry requirements for each Sixth Form course.

If you haven't met the general entry qualification for the Sixth Form then **contact the School as soon as possible after you receive your results and well before the start of next term**. After discussions with you, your parents, your Housemaster/mistress and other members of the teaching staff here, as appropriate, the Head will make a decision regarding your Sixth Form place.

4. If you have not met the entry requirement for a particular subject you have chosen, **please discuss this with the Deputy Head (Academic) as soon as possible and certainly before the start of next term**. It may be possible to find places in alternative subjects, though changes to course choices cannot be guaranteed. If you wish to change your choice of Sixth Form courses in the light of your GCSE results, changes can usually be made, if they seem sensible, if your proposed new subject combination fits the timetable and if there is space available in sets. However, it is best to do this as soon as possible after you receive your results.
5. **Re-marks of GCSE examination papers**. Many marks and scripts are checked for accuracy of marking before the results are published. However, if you feel that a mistake may have been made and would like to request a re-mark then you should complete the Re-mark Request Form which will be enclosed with your exam results, and send it to Mr. Lewis, the Examinations Officer. Please note:
 - (a) the School will not normally request a re-mark unless you requested it, so if you want a remark you must ask for it;
 - (b) it may take up to six weeks for the result of the re-mark to arrive;
 - (c) the cost is upwards of £35 per unit;
 - (d) grades can go **DOWN** as well as up.